

Embassy of India  
Seoul  
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**CORRIGENDUM – I**

**Date: 19<sup>th</sup> Feb 2025**

References to the Request for Proposal (RFP) released vide Tender No. SEO/CONS/415/2/2025 dated 03-02-2025 for the Outsourcing of CPV Services at the Embassy of India, Seoul, the following amendments may be noted:

<b>S. No.</b>	<b>Reference in RFP document</b>	<b>Amendment</b>
1	Annexure: J Technical bid, Part II, point 8 (page 109)  Submission hours: ICAC should remain open for six days a week from Monday to Friday.	Submission hours: ICAC should remain open for five days a week that is Monday to Friday.
2	Annexure: K Financial Bid Proforma	Modified Annexure-K is attached herewith.

**FINANCIAL BID**

**Annexure: K**

This financial Bid should be enclosed and sealed in a separate envelope superscribed 'Financial Bid'

**Note:** Service Fee (in KRW) must be filled correctly both in figures and in words, without any discrepancy. Any vague details /no response may lead to rejection of the bid.

**Proforma for Service Fee**

Name of the Bidding Company:

<b>S.No</b>	<b>Description</b>	<b>Offer of the bidder (in KRW)</b>
1	Service Fee as per deliverables in the RFP	Amount in figures: ..... Amount in words: .....

**Notes:**

- i) Service Fee quoted above is the 'Service Fee per application' payable to the Service Provider. Bidder shall quote the Service Fee as per deliverables of the RFP including digitization and indexation of documents, enrolment of fingerprint biometrics, facial Biometric capture, and provision of four Application Facilitating Services viz, photocopying, photographs, Form filling, and Courier Services.
- ii) Financial bid that quotes zero Service Fee will be rejected and will not be considered for the calculation of the L1 bidder.
- iii) Service Fee per application quoted above shall be inclusive of all local taxes (VAT, GST, etc.) as applicable in different provinces of ROK. It is the responsibility of the Service Provider to pay applicable taxes to the concerned Governmental authorities.
- iv) Service fee quoted above will be the same for all types of CPV services as per the deliverables in the RFP.

Signature..... Date.....  
Designation with seal of the bidding Company  
(to be signed by CEO or equivalent Authority)